



**ACS FINANCIAL READINESS PROGRAM
BRIEFING/CLASS REQUEST FORM
4700 MOW-WAY ROAD (N. ENTRANCE)**

**POC: Zilpa N. Oseguera, Financial Readiness Program Manager or
JD Famoly, Financial Readiness Specialist**

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**Completed by the requestor two weeks prior training date:
(If the briefing date, time or location changes or canceled please contact ACS immediately)
Please e-mail or fax form to ACS**

1. Date of Request: _____ 2. Requesting Unit: _____
a. 1st choice date/time: _____
b. 2nd choice date/time: _____
c. 3rd choice date/time: _____

3. Unit POC: _____ 4. Telephone: _____
E-mail Address: _____
Fax Number: _____
Date of Brief: _____
Time of Brief: _____
Time Allocated for the Brief: _____

Requested Topic (please check): **Each class requires 45 minutes to 1 hour**

- Before You Take Off: Financial Planning for Deployment
- Developing Your Spending Plan
- Dream Big Plan Now: Making Your Ideal Retirement a Reality
- Life After Deployment
- Saving and Investing: Simple Tips to Secure a Strong Financial Future
- Take Control of Your Finances: Managing Credit and Debt
- Financial Jeopardy: Credit and Debt Management
- Stretching Your Money
- You Earned: Making the Most of your military Benefits
- Home Sweet Home: Strategies for Home Buying
- Thrift Savings Plan
- Tax Preparation
- Financial Jeopardy: Taxes
- PFC Overview
- Blended Retirement Syst (BRS) Intro/BRS Opt In Course
- Consumer Awareness
- Military Pay System/Leave and Earning Statement Basics
- Budget Plan and Record Keeping
- Checking Accounts and Check book Management
- Insurance
- POV Purchase
- AER and Financial Readiness Program Brief
- Pre-deployment Brief Re-deployment Brief

_Special Request: _____

Location of the brief: _____

Street Name: _____

Bldg Number: _____

Classroom Number: _____

Target Audience: _____

Expected Number of Participants: _____

Do you have support for PowerPoint Presentations? ____ YES ____ NO

(LCD projector or laptop)

Completed by ACS/ Financial Readiness Program Manager:

Request: ____ Approved ____ Disapproved

Date Unit was notified of briefing request: _____

Representative conducting briefing: _____