**BOSS BOOKS**

1. Book Cover Identifying Your Unit.
2. BOSS Call Roster
3. Barracks Roster (BDE REPS ONLY)
4. Additional Duty Memo for Primary and Alternate Representatives. (BN or Higher levels will have copies of lower level representatives.)
5. Installation BOSS Meeting Schedule
	1. BOSS Calendar for events
6. DA CIR 608-06-01 (Better Opportunities for Single Soldiers Program)
7. BOSS SOP
8. DA Form 4713 (Volunteer Daily Time Record) and DA Form 4162 (Volunteer Agreement Form) for all Soldiers who volunteer. (BDE and Battalion Reps only)

\*if you are a detachment a Captain is fine for approving authority on the appointment orders. All others BDE (COL) and Battalion (LTC).

Website for all resources necessary

<https://sill.armymwr.com/programs/boss>

(Unofficial list of things for the book, waiting on approval)