ATSF-K 07 December 2021

MEMORANDUM FOR RECORD

SUBJECT: Duty Appointment Orders - Better Opportunities for Single Soldiers

1. Authority: AR 215-1 Military MWR Programs and NAFI, DODI 1015.10 Military Morale, Welfare and Recreation (MWR) Programs, IMCOM OPORD 10-114.

2. Purpose: The purpose is to identify the 434th Field Artillery Brigade BOSS Representative. Additionally the memo prescribes the duties and responsibilities as a BOSS Rep.

3. Effective: 07DEC21 the following individuals are assigned the additional duties of Better Opportunities for Single Soldiers (BOSS) Representatives for 434th Field Artillery Brigade.

Position Rank Last Name First Name

Primary: SGT Chapman Hunter

Alternate: SPC Horsman Andrew

4. Duties / Responsibilities:

1. Represent the Brigade at the monthly Installation BOSS meetings, and any other meetings called by the Installation BOSS Council. It is the BOSS Reps responsibility to back brief the Commander, CSM and Single Soldiers within the Brigade of any volunteer events and fun events coming up.
2. Meet with the Battalion Representatives single Soldiers to inform them about post wide MWR and single Soldier activities, as well as opportunities for volunteer and community service. If Soldiers desire to conduct any activity or events, ensure requests are prepared for the Brigade CSM; CSM Slater will be the approval.
3. As the Brigade BOSS Representatives, you are to ensure barracks issues are documented accurately then present to the CSM for review, consideration, and action to resolve. This responsibility is for any issue in the barracks that is not being taken care of by DPW or the Building Manager In addition ensure the Fort Sill BOSS Office is informed of all issues as well.

5. Period of appointment is for a minimum of twelve (12) months from today’s date or until released from appointment.

6. POC for this memorandum is SGT Chapman, Hunter, 434th Field Artillery Brigade BOSS Representative, [hunter.p.chapman.mil@army.mil](mailto:hunter.p.chapman.mil@army.mil) or 614-266-4468.

DANIEL D. BLACKMON

COL, FA

COMMANDING